



Insight Family Products Feature & Function List

Client Features:

Outlook with Exchange Function	IC3 Feature Y/N	WebClient	Comments
Mail			
Ability to share Inbox for delegation	Y		
Ability to create and send a message	Y	Y	
Ability to create and send a message on behalf of someone else based on delegate rights	N	N	Has the ability to send on behalf of someone but does not have a limitation as to the delegate. Open to all email addresses in list.
Ability to select internal user address, contacts or distribution lists from a company address list	Y	Y	
Ability to draft a message and save it in a drafts folder	Y	Y	
Ability to carbon copy and blind carbon copy recipients	Y	Y	
Ability to attach signatures to an electronic mail	Y	Y	
Ability to assign priority and sensitivity to electronic mails	Y	Y	
Ability to notify sender when a mail is opened (return receipt request)	Y	Y	
Ability to recall messages	N	N	TBD by development
Ability to view the size of mailboxes	Y	N	
Ability to reply to sender, or to all recipients of a mailing	Y	Y	
Ability to forward messages	Y	Y	
Ability to attach files or documents to a mail message	Y	Y	
Attachment support must include all mime types	Y		
Ability to access mail via web browser	Y	Y	
Ability to create rules for incoming messages	Y	N	
Ability to search messages by various categories	Y	Y	
Ability to spell check messages	Y	Y	
Ability to print messages	Y	Y	
Ability to view and sort mail by sender, date, subject, etc.	Y	Y	
Ability to synchronize mail-box for off-line work	Y	N	
Ability to synchronize PDAs and other devices	Y	Y	Does not support Blackberry yet
Ability to send and receive faxes	N	N	
Ability to scan an attachment for viruses prior to opening	Y	Y	Performed via server virus application
Delivery receipts	N	N	
Ability to support RTF, Plain Text and HTML	Y	Y	
Ability to detect Junk mail	N	N	Server-side anti-spam utilities are provided by Insight Server

Function	IC3 Feature Y/N	WebClient	Comments
Calendar			
Ability to share calendar	Y	Y	
Calendar integration with email	Y	N	
Free/Busy calendaring	Y	Y	
Ability to create private appointments	Y	Y	
Ability to display scheduled time as: Out of Office, Free, Busy or Tentative	Y	Y	
Ability to create and schedule appointments with multiple parties	Y	Y	
Ability to have several calendar views including week, month, day, etc.	Y	Y	
Ability to create recurring Events, Alerts, Free/Busy Time, Meeting Capability, Private time	Y	Y	
Ability to conduct free-busy searches when scheduling appointments	Y	Y	
Ability to set triggers to remind user before a meeting starts	Y	Y	
Ability to reserve meeting room (resource allocation)	Y	Y	
Ability to accept appointments	Y	Y	
Ability to decline/reject appointments	Y	Y	
Ability to forward appointments	Y	N	
Ability to modify appointments	Y	Y	
Ability to delete appointments	Y	Y	
Ability to print appointments	Y	Y	
Ability to attach files to a scheduled appointment	Y	Y	
Ability to support vCalendar	Y	N	
Ability to view side-by-side calendars	Y	N	

Function	IC3 Feature Y/N	WebClient	Comments
Contacts			
Ability to share contacts folder	Y	Y	
Ability to store contacts in a private address book only viewable by the mailbox owner	Y	Y	
Ability to store contacts in a public address book viewable by persons with the appropriate access rights	Y	Y	
Ability to create personal distribution lists	Y	Y	Currently not synchronized with WebClient
Ability to create, delete and modify contacts	Y	Y	
Ability to search contact list	Y	Y	
Ability to attach notes to a contact	Y	Y	
Ability to mark a contact as Private	Y	N	
Ability to assign categories to a contact	Y	N	
Ability to attach and send a contact in an electronic mail as a v-card	Y	N	
Ability to show picture in contact form	Y	N	
Ability to resizable Address Book dialog	Y	N	

Function	IC3 Feature Y/N	WebClient	Comments
Private Folders			
Ability to share private folders	Y	Y	
Ability to create sub-folders to organize mail	Y	Y	
Ability to create multi-level sub-folders	Y	Y	
Ability to store mail locally to a "C" drive or file share	Y	N	Private folders can be created; however, they are stored in the local cache and on the server.

Function	IC3 Feature Y/N	WebClient	Comments
Public Folders			
Ability for an administrator to create public folders	Y	Y	
Public folders may house any content type: e.g., bulletin boards, Electronic mail, Calendars (for resource scheduling, e.g. conference rooms), Contacts, Tasks and Notes.	Y	Y	Bulletin Board is the only limitation our product does not house. TBD by development.
Allow updates and read-only access through appropriate permission	Y	Y	
New top level public folders are provided via the electronic mail Service Manager	Y	Y	

Function	Feature Y/N	WebClient	Comments
Tasks			
Ability to share tasks folder	Y	Y	
Ability to create, delete and modify tasks	Y	Y	
Ability to create recurring tasks	Y	Y	
Ability to search tasks	Y	N	
Ability to assign tasks to another person	Y	N	
Ability to accept tasks	Y	N	
Ability to decline/reject tasks	Y	N	
Ability to set priority levels to a defined task	Y	Y	
Ability to attach files to a task	Y	N	
Ability to set the status of a task (e.g. Started, Completed, In-progress, etc)	Y	Y	
Ability to mark a task as complete	Y	Y	
Ability to add notes to a task	Y	Y	

Function	Feature Y/N	WebClient	Comments
Journal			
Ability to share journal folder	Y	N	
Activity journal with scrolling timeline view	Y	N	
Ability to activate tracking of Mailbox activities	Y	N	Outlook function

Function	Feature Y/N	WebClient	Comments
Notes			
Ability to share notes folder	Y	Y	
Ability to Create, Delete and Modify notes	Y	Y	
Ability to Search notes	Y	N	

Function	Feature Y/N	WebClient	Comments
Grouping			
Ability to group by categories	Y	N	
Ability to group by view	Y	N	
Ability to group by senders, received, created, sent, etc.	Y	N	Grouping by conversation not yet supported

Function	Feature Y/N	WebClient	Comments
Other email Clients			
Ability to share calendar w/ iCal clients	Y	Y	
Ability to share calendar w/ Mozilla Sunbird	Y	Y	
Ability to share calendar w/ Evolution	Y	Y	
Ability to share contacts	Y	Y	
Ability to share tasks	Y	Y	

Solution/Server Features:

Function	Feature Y/N	Comments
MISCELLENOUS		
Full Outlook 2000 integration	Y	
Full Outlook 2002 (XP) integration	Y	
Full Outlook 2003 integration	Y	
Full Outlook 2007 integration	Y	
Access to SMTP/POP3 servers and ISPs	Y	
Access to IMAP4 mail servers	Y	Supports Cyrus, Courier, and Kolab (& others)
Access to LDAP directories	Y	
Client/Server replication of messages	Y	
Ability to access mailbox via a web browser	Y	
Ability to import objects from Active Directory	Y	
Internet Mail Server	Y	
Graphical, easy installation	Y	
Web Administration	Y	
PST to IMAP server migration tool	Y	Works with any PST and IMAP servers
Exchange 5.5-2000 migration tools	Y	Integrated migration utility that migrated users, mail, calendar and contact items
Ability to use Active Directory for user authentication	Y	
Instant Messaging capability	Y	Instant Messaging provided by third party integrated application
LDAP directory service	Y	
SPAM filtering capability	Y	SPAM filtering provided by third party integrated application
Multi-domain	Y	
Message marking (confidential tag, marketing tag)	Y	Message marking provided by third party integrated application
Single user backup	Y	
Single user recovery	Y	
Voting and message flags	Y	
Server based rules (mail filters)	Y	
Distribution List stored on server	Y	
Server based self-service, manually maintained lists	Y	

Server-based self-service automatically maintained lists defined by relational or pattern expressions against the corporate directory	Y	
Restricted use enterprise level automatically maintained lists defined by relational or pattern expressions against the corporate directory	Y	
Restricted use lists used to communicate with people outside the company	Y	
Restricted use broadcast distribution lists based on directory criteria	Y	
"Multiple-To" splitting of mail messages.	Y	
Electronic Mail Forms	N	Each customer environment is different in use of forms. Discussion on current use must be performed.
Host and ensure replication of user developed forms	N	Each customer environment is different in use of forms. Discussion on current use must be performed.

Function	Feature Y/N	Comments
Statistics		
Average message delivery time over internet	Y	
Average message delivery time intranet	Y	
Percentage delivered in X time or less over internet	Y	
Percentage delivered in X time or less over intranet	Y	
Total messages sent to internet	Y	
Total messages received from internet	Y	
Total number of bytes sent to internet	Y	
Total number of bytes received from internet	Y	
Average size of messages sent to internet	Y	
Average size of messages received from internet	Y	
List of top XX users sending largest messages to internet	Y	
List of top XX users receiving largest messages from internet	Y	
Number of entries created in the directory	Y	
Number of entries modified in the directory	Y	
Number of entries deleted from the directory	Y	
Number of mailboxes created	Y	
Number of mailboxes modified	N	Information not available
Number of mailboxes deleted	N	Information not available
Number of distribution lists created	Y	
Number of Webmail enrollments per cost center	N	Information not available
Number of distribution lists modified	N	Information not available
Number of distribution lists deleted	N	Information not available
A list of distribution lists with no activity over last XX days	Y	
A list of Public Folders with no activity over last XX days	Y	
A list of mailboxes with no activity in the last XX days	Y	
A list of mailboxes with no activity in the last XX days	Y	
A list of mailbox delegates permitted to review another mailbox	Y	
Total number of billable mailboxes by cost center	Y	

Function	Feature Y/N	Comments
Total number of non-billable mailboxes and reason it cannot be charged	Y	
Volume in mailbox of messages sent and received per mailbox to be billed monthly	Y	
Volume in storage on messaging servers per mailbox to be billed monthly	Y	
Public folder size for monthly charge back	Y	
Distribution lists for monthly charge back	Y	
Total mailboxes	Y	
Total mailboxes deleted	Y	
Total mailboxes added	N	Information not currently available
Total Public Folders	N	Information not currently available
Total Distribution Lists	Y	
Total Messages sent to internet	Y	
Total messages received from internet	Y	
Total messages sent internal at Customer	Y	
Average message size sent to internet	Y	
Average message size sent internal at Customer	Y	
Average message size received from internet	Y	
Total number of billable mailboxes by cost center	Y	
Total number of non-billable mailboxes and reason it cannot be charged	Y	
Volume in mailbox of messages sent and received per mailbox to be billed monthly	Y	
Volume in storage on messaging servers per mailbox to be billed monthly	Y	

Function	Feature Y/N	Comments
Security		
Report on number and type of viruses that have been detected and cleaned.	Y	Virus scanning provided by third party integrated application
Report on unauthorized access to mailboxes and servers	Y	
Report on number of messages and viruses blocked	Y	Virus scanning provided by third party integrated application
Total viruses cleaned by virus type	Y	Virus scanning provided by third party integrated application
Total number of viruses cleaned from messages sent from internet	Y	Virus scanning provided by third party integrated application
Detail of what virus was cleaned from how many messages sent from internet	Y	Virus scanning provided by third party integrated application