



Insight Connector Feature & Function List

Client Features:

Outlook with Groupware Function	IC4 Feature Y/N	Comments
Installation		
Ability to automatically install the Connector for all users	Y	With the setup.ini file, you can configure your user's information for them. The users will execute the installer without the need for any input.
Ability to import pst files to the IMAP server	Y	ExportPST tool seamlessly imports all the data to the server
Ability to auto create the profile while installing	Y	
Ability to auto create profiles as needed	Y	
Auto-registration with Insight Server	Y	Insight Server 4.4
Ability to change installation path	Y	
Ability to verify latest outlook patches are installed before allowing installation/upgrade	Y	
Ability to toggle Insight Connector toolbar	Y	
Mail		
Ability to automatically get new messages from the server	Y	
Ability to share Inbox for delegation	Y	
Ability to create and send a message	Y	
Ability to create and send a message on behalf of someone else based on delegate rights	N	Has the ability to send on behalf of someone but does not have a limitation as to the delegate. Open to all email addresses in list.
Ability to select internal user address, contacts or distribution lists from a company address list	Y	
Ability to draft a message and save it in a drafts folder	Y	
Ability to carbon copy and blind carbon copy recipients	Y	
Ability to attach signatures to an electronic mail	Y	
Ability to assign priority and sensitivity to electronic mails	Y	
Ability to notify sender when a mail is opened (return receipt request)	Y	
Ability to recall messages	N	TBD by development
Ability to view the size of mailboxes	Y	
Ability to reply to sender, or to all recipients of a mailing	Y	
Ability to forward messages	Y	
Ability to attach files or documents to a mail message	Y	



Outlook with Groupware Function	IC4 Feature Y/N	Comments
Attachment support must include all mime types	Y	
Ability to access mail via web browser	Y	
Ability to create rules for incoming messages	Y	
Ability to apply categories to messages	Y	
Ability to search messages by various categories	Y	
Ability to spell check messages	Y	
Ability to print messages	Y	
Ability to view and sort mail by sender, date, subject, etc.	Y	
Ability to support grouping function	Y	
Ability to send and receive faxes	N	
Ability to scan an attachment for viruses prior to opening	Y	Performed via installed desktop virus application
Delivery receipts	Y	
Ability to support RTF, Plain Text and HTML	Y	
Ability to detect Junk mail	N	Server-side anti-spam utilities are provided by Insight Server
Ability to set client side out of office	Y	
Ability to see User's Quota	Y	
Ability to tag message for follow-up	Y	
Ability to use formatted text	Y	Text, rich text or HTML
Ability to add voting buttons to email	Y	
Ability to set importance of email	Y	
Ability to digitally sign an email	Y	
Ability to search email	Y	

Function	IC4 Feature Y/N	Comments
Calendar		
Ability to share calendar	Y	
Calendar integration with email	Y	
Free/Busy calendaring	Y	
Ability to create private appointments	Y	
Ability to display scheduled time as: Out of Office, Free, Busy or Tentative	Y	
Ability to create and schedule appointments with multiple parties	Y	
Ability to have several calendar views including week, month, day, etc.	Y	
Ability to create recurring Events, Alerts, Free/Busy Time, Meeting Capability, Private time	Y	
Ability to conduct free-busy searches when scheduling appointments	Y	
Ability to set triggers to remind user before a meeting starts	Y	
Ability to reserve meeting room (resource allocation)	Y	



Function	IC4 Feature Y/N	Comments
Ability to accept appointments	Y	
Ability to decline/reject appointments	Y	
Ability to forward appointments	Y	
Ability to modify appointments	Y	
Ability to delete appointments	Y	
Ability to print appointments	Y	
Ability to attach files to a scheduled appointment	Y	
Ability to support vCalendar	Y	
Ability to view side-by-side calendars	Y	Outlook 2003, 2007 feature

Function	IC4 Feature Y/N	Comments
Contacts		
Ability to share contacts folder	Y	
Ability to store contacts in a private address book only viewable by the mailbox owner	Y	
Ability to store contacts in a public address book viewable by persons with the appropriate access rights	Y	
Ability to create personal distribution lists	Y	
Ability to create, delete and modify contacts	Y	
Ability to search contact list	Y	
Ability to attach notes to a contact	Y	
Ability to mark a contact as Private	Y	
Ability to assign categories to a contact	Y	
Ability to attach and send a contact in an electronic mail as a v-card	Y	
Ability to show picture in contact form	Y	
Ability to resizable Address Book dialog	Y	

Function	IC4 Feature Y/N	Comments
Private Folders		
Ability to share private folders	Y	
Ability to create sub-folders to organize mail	Y	
Ability to create multi-level sub-folders	Y	
Ability to store mail locally to a "C" drive or file share	Y	Private folders can be created; however, they are stored in the PST file and on the server.

Function	Feature Y/N	Comments
Public Folders		
Ability for an administrator to create public folders	Y	



Function	Feature Y/N	Comments
Public folders may house any content type: e.g., bulletin boards, Electronic mail, Calendars (for resource scheduling, e.g. conference rooms), Contacts, Tasks and Notes.	Y	
Allow updates and read-only access through appropriate permission	Y	
New top level public folders are provided via the electronic mail Service Manager	Y	

Function	Feature Y/N	Comments
Tasks		
Ability to share tasks folder	Y	
Ability to create, delete and modify tasks	Y	
Ability to create recurring tasks	Y	
Ability to search tasks	Y	
Ability to assign tasks to another person	Y	
Ability to accept tasks	Y	
Ability to decline/reject tasks	Y	
Ability to set priority levels to a defined task	Y	
Ability to attach files to a task	Y	
Ability to set the status of a task (e.g. Started, Completed, In-progress, etc)	Y	
Ability to mark a task as complete	Y	
Ability to add notes to a task	Y	
Ability to apply categories to tasks	Y	

Function	Feature Y/N	Comments
Journal		
Ability to share journal folder	Y	
Activity journal with scrolling timeline view	Y	
Ability to activate tracking of Mailbox activities	Y	

Function	Feature Y/N	Comments
Notes		
Ability to share notes folder	Y	
Ability to Create, Delete and Modify notes	Y	
Ability to Search notes	Y	
Ability to apply categories to notes	Y	

Function	Feature Y/N	Comments
Other email Clients		
Ability to share calendar w/ iCal clients	Y	
Ability to share calendar w/ Mozilla Sunbird	Y	
Ability to share calendar w/ Evolution	Y	
Ability to share contacts	Y	Any iCal client



Function	Feature Y/N	Comments
Ability to share tasks	Y	Any iCal client

Additional Features:

Function	Feature Y/N	Comments
Mobility		Contacts, Calendars, Tasks
Ability to synchronize PDAs and other devices	Y	“
Ability to wired synchronize with Blackberry	Y	“
Ability to wired synchronize with iPhone	Y	“
Ability to wired synchronize with Windows Mobile 6	Y	“

Function	Feature Y/N	Comments
Offline		
Ability to synchronize mail-box for offline work	Y	
Ability to create email offline	Y	
Ability to create tasks offline	Y	
Ability to create calendar events offline	Y	
Ability to create contacts offline	Y	
Ability to create notes offline	Y	

Function	Feature Y/N	Comments
MISCELLANEOUS		
Full Outlook 2000 integration	N	Supported in V3.x
Full Outlook 2002 (XP) integration	N	Supported in V3.x
Full Outlook 2003 integration	Y	
Full Outlook 2007 integration	Y	
Access to SMTP/POP3 servers and ISPs	Y	
Access to IMAP4 mail servers	Y	Supports Cyrus, Courier, Citadel, and Kolab
Access to LDAP directories	Y	Supports Active Directory, OpenLDAP and others
Client/Server synching of messages	Y	
Ability to access mailbox via a web browser	Y	Via Squirrelmail and WebClient
Ability to import objects from Active Directory	Y	
PST migration tool	Y	Exportpst migrates from PST to IMAP server
Ability to Expunge mail from IMAP server	Y	Under “Edit” in Outlook toolbar
Utilizes IMAP IDLE	Y	New emails only